

Welcome,

Thank you so much for using our service. We hope that you find grocery deliveries provided by Deliver Together to be immensely helpful in preventing the spread of COVID-19. If you would like to share any feedback, please visit our “Contact us” page on “delivertogether.org”. In order to maximize the effectiveness of our organization in mitigating the spread of this dangerous disease, we ask that you please follow these guidelines:

- When using cash as a payment method for your grocery purchase, please try to avoid coming within 6 feet proximity of your volunteer, wear a mask (guidelines given below), and wear gloves (guidelines given below). Additionally, we ask that you use new and clean Resealable Plastic bags (such as a Ziplock Bag) or envelope for the cash.
  - When putting on your mask please refer to these guidelines to ensure you are as safe as possible:
    - Wash your hands for at least 30 seconds with soap and water thoroughly prior to touching the mask.
    - Please check that your mask does not have any large holes or tears.
      - If so, please contact us and we would be happy to provide you with another one.
    - For masks with elastic ear loops:
      - Carefully stretch the elastic bands behind each of your ears.
      - Check that your mask covers both your mouth and nose and adjust it accordingly
    - For masks with strings that must be tied:
      - Align the mask properly on your face so that it covers your nose and mouth and hold it there while you tie each of the strings around the back of your head.
    - If your mask has a malleable metal wire, gently press it down so that it molds to the shape of your face
  - When putting on gloves please follow the following procedure to ensure you are as safe as possible:
    - Make sure that each of the gloves you plan on using are not defective or torn.
    - Carefully put on both gloves so that they are snugly fit on each of your fingers and your wrists are protected as well.
    - Once again, please check that your gloves are not damaged in any way.
  - Follow these guidelines to safely remove your gloves:
    - Prior to beginning taking off your gloves, please remember that the outside of your used gloves are contaminated and should not be touched. If you happen

- to touch the outside of the glove, immediately wash your hands or disinfect them with an appropriate sanitizer and refrain from touching any surfaces.
- To start the process, carefully grab the bottom of one of the gloves and slowly take it off using your other hand (which is still in a glove). Do not touch your skin, with the hand you are using to remove the first glove.
  - Once you have removed the first glove, keep it in the palm of your gloved hand.
  - Slide your bare fingers underneath the glove on your other hand without touching the outside and slowly peel it off while keeping the other glove in your palm.
  - You can now dispose of the two gloves in a safe place and then wash your hands for another 30 seconds.
- Follow these guidelines to safely remove your your mask:
    - Before starting the process, keep in mind that the outside of your used mask is contaminated and should not be touched. If you happen to touch it, wash your hands or disinfect it with an appropriate sanitizer as soon as possible.
    - Carefully remove the elastics or ties and place the mask in a secluded place and leave it there for 3 days if you want to reuse it (do not reuse it more than twice and if you need more masks please email us at [“deliveringtogether@gmail.com”](mailto:deliveringtogether@gmail.com)). If you do not plan on reusing your gloves, dispose of them in a secluded place.
    - Lastly, please wash your hands for at least 30 seconds or use an appropriate sanitizer.
  - When collecting your groceries, please wear a mask and gloves and remain 6 feet away from the volunteer. The volunteer will place all of your bags at a designated location (such as a porch, driveway, or lobby). Once he/she has finished dropping off all of the groceries, change, and receipt, please collect the bags and cautiously disinfect them and the products they contain with an appropriate disinfectant.

Thank you so much for using our service,

**The Deliver Together Team**